



UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II

CALL FOR SCHOLARSHIP APPLICATION

1. OBJECT

The call for applications hereby published - subject to the allocation of the ministerial funding " **Fondo Sostegno Giovani per favorire la mobilità degli studenti** " to the University of Naples Federico II - is to award **70** ministerial scholarships, **10** of which are reserved for students enrolled in Specialization Schools and Doctoral Programs (third level of studies). These scholarships aim to support student mobility for **research work related to thesis preparation**. The mobility period must range **from a minimum of 30 days to a maximum of 90 days** and **must be completed no later than November 30, 2026**. Periods longer than 90 days may be authorized if properly justified. All mobilities must take place **between December 1, 2025, and November 30, 2026**.

2. ELIGIBILITY REQUIREMENTS

The selection is open to students **duly enrolled at the University of Naples Federico II for the academic year 2025–2026**, within the **first year beyond the regular duration** of their program, in the following:

- Bachelor's Degree programs (Laurea Triennale);
- Master's Degree programs (Laurea Magistrale);
- Single-cycle Master's Degree programs (Laurea Magistrale a Ciclo Unico);
- Specialization Schools;
- PhD programs.

3. HOST INSTITUTIONS

Applicants may choose among the following destinations:

- **Foreign institutions** that have **active agreements**¹ with the University, listed at the following link: <https://www.unina.it/it/visualizzatore?query=-/8266483-comunicazioni-accordi-internazionali>². For **type B agreements (departmental)**, mobility is reserved to students enrolled in degree programs belonging to the relevant departments.
- Or
- **Propose a destination** (Higher Education Institution, University, research center/laboratory) **not currently under agreement** with the University.

Once selected, the host institution cannot be changed. Candidates must ensure in advance the availability of the chosen host institution.

4. APPLICATION PROCEDURE

4.1 – Bachelor's, Master's, and Single-cycle Master's Students

Applications must be **submitted online only** from the date of this announcement and **no later than 12:00 PM on November 4, 2025** (the online application submission procedure will be disabled at 12:01 PM, and it will no longer be possible to complete the application form). Late submissions will not be accepted.

Students wishing to submit their application are encouraged to check their access to the procedure in advance and in case of technical difficulties, candidates must contact the **Contact Center** (www.contactcenter.unina.it)

¹ Please note that for the agreement with the VUB (Vrije Universiteit Brussel) coordinated by Prof. Amedeo Arena, only **3** scholarships will be available

² Data by the Office Supporto all'Internazionalizzazione di Ateneo

The instructions for filling the application are available on the following page: <https://www.unina.it/it/visualizzatore?query=/studenti/borse-tesi-ricerca-estero>. Please, read them carefully.

Applications must include the following PDF documents:

- Letter of introduction completed and signed by the thesis advisor (ALLEGATO 1). This document will not be evaluated for the score.
- Motivational letter written by the applicant (max. 2000 characters).
- Certified knowledge of English or another functional language at a B1 level minimum. Exemptions apply to students enrolled in LM-37 programs, holders of a first-level degree L-11, or those in programs taught in English — in which case a self-declaration is required (available on the page: <https://www.unina.it/it/visualizzatore?query=/studenti/borse-tesi-ricerca-estero>)

The candidate may also attach any additional language certifications they hold and/or a formal letter of acceptance from the host institution if available, which may be useful for determining the final score.

4.2 – Specialization School and PhD Students

Applications must be submitted exclusively via online form:

<https://forms.office.com/e/fXXTFaBqyG>

by 12:00 PM on November 4, 2025.

Applications must include the following PDF documents:

- Letter of introduction signed by the thesis advisor (ALLEGATO 1). This document will not be evaluated for the score;
- Motivational letter written by the applicant (max. 2000 characters).
- Certified knowledge of English or another functional language at a B1 level minimum. Exemptions apply to students enrolled in LM-37 programs, holders of a first-level degree L-11, or those in programs taught in English — in which case a self-declaration is required (available on the page: <https://www.unina.it/it/visualizzatore?query=/studenti/borse-tesi-ricerca-estero>)
- Curriculum Vitae;
- The most recent valid ISEE declaration (optional).

The candidate may also attach any additional language certifications they hold and/or a formal letter of acceptance from the host institution if available, which may be useful for determining the final score.

4.3 Accepted language certificates/proof of language proficiency

Accepted certifications/certificates of language proficiency include:

1. Certification issued by international institutions and/or organisations recognised by the Ministry of Education (MUR) (see <https://www.miur.gov.it/enti-certificatori-lingue-straniere>.)
2. Level certificate issued by the University Language Centre (CLA) or Language Centres of other Italian Universities
3. Proficiency level certificate issued by foreign universities where the student has carried out an Erasmus study period.

CERTIFICATIONS/CERTIFICATES ISSUED BY LANGUAGE LECTURERS WITHIN THE DEGREE PROGRAMME, OR THE MERE RECORD OF LANGUAGE EXAMS INCLUDED IN THE DEGREE PROGRAMME WILL NOT BE ACCEPTED. THE Online Linguistic Support (OLS) - Erasmus+ ASSESSMENT WILL NOT BE ACCEPTED.

Students identified as native speakers according to the Circular of the Ministry of Public Education no. 5494 of 29/12/1982 (ref. C.U.N. 30/10/1982) must submit a substitute statement of certification, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>.

Pursuant to the ministerial Circular, native language proficiency corresponds to level C2 of the Common European Framework of Reference (CEFR) and will be evaluated as such for scoring purposes.

3. SELECTION

The submitted applications will be evaluated by the Commissione per l'Internazionalizzazione e la Mobilità Internazionale, which will prepare a specific ranking list based on the criteria outlined in the following section 4. The ranking list will be published on the University website **starting from November 25th**.

Students who are successfully placed on the ranking list and are awarded the funding must agree on a work plan (Learning Agreement, available at the page <https://www.unina.it/it/visualizzatore?query=/studenti/borse-tesi-ricerca-estero>) according to the following procedures:

- 1- For destinations selected from those available at <https://www.unina.it/it/visualizzatore?query=-/8266483-comunicazioni-accordi-internazionali> with which the University has regularly signed agreements, the Learning Agreement must be approved and signed by the thesis supervisor, the coordinator of the international agreement for which the application was approved, the foreign professor/tutor, and the agreement coordinator of the partner institution.
- 2- In the case of destinations proposed at the student's initiative, with which there are no agreements regularly signed by the University, the Learning Agreement must be approved and signed by the thesis supervisor, the course coordinator (coordinatore del corso di studi), and the professor/tutor identified at the host institution.

The completed Learning Agreement, with all signatures, must be uploaded to the platform <https://mobility.unina.it> no later than 30 days before departure. Otherwise, students will be considered as tacitly withdrawing from the opportunity.

For students enrolled in Specialization Schools and Doctoral Programs only, the Learning Agreement must be sent to Anna Perriccioli (anna.perriccioli@unina.it) no later than 30 days before departure. Otherwise, students will be considered as tacitly withdrawing from the opportunity.

THE WORK PROGRAMME SUBMITTED BY THE CANDIDATE MUST BE PREVIOUSLY APPROVED AND ACCEPTED BY THE HOST INSTITUTION FOR THE INDICATED PERIOD; OTHERWISE, THE SCHOLARSHIP CANNOT BE GRANTED.

Students ranked favourably on the list who are selected for the scholarship are responsible for verifying the deadlines and requirements set by the partner institutions. Any additional expenses required by the countries/partner institutions (health insurance, service fees, etc.) will be the responsibility of the scholarship recipients.

Any mobility days exceeding those outlined in the Learning Agreement will be considered without funding and will not be subject to subsequent adjustment.

4. SELECTION CRITERIA

- a) For Bachelor's and Master's degree students who submit their applications according to the indicated guidelines, the following criteria will be used for evaluation:
 - Language certification, level above B1 up to 4 points
 - Formal letter of acceptance from the host institution (if available) 1 point
 - Motivational letter written by the applicant (max. 2000 characters) 3 to 5 points
 - Academic merit as of 30 September 2025³, evaluated using the following formula:

$$\frac{\text{Weighted Average Mark} \times \frac{\text{Acquired credits} \times 100}{\text{Enrolment year} \times 60}}{100}$$

³ Data extracted from the computerised archive of the University Centre for Information Services (CSI) by the Erasmus+ and International Mobility Office

In the event of equal scores, priority will be given to:

- Master's Degree students
 - Students who only need to complete their final examination
- b) For students enrolled in Specialisation Schools and Ph.D. Programmes who submit their applications according to the indicated guidelines, a separate ranking list will be created, and the following criteria will be used for evaluation:
- Language certification, level above B1 up to 3 points
 - Formal letter of acceptance from the host institution (if available) 1 point
 - Curriculum Vitae 2 to 10 points
 - Motivational letter written by the applicant (max. 2000 characters) up to 5 points

5. RECOGNITION OF ACADEMIC CREDITS

Pursuant to the Ministerial Decree in question, selected candidates are assured of the recognition of credits in partial substitution of the credits foreseen for the **final examination** in the student's curriculum and in an amount proportional to the educational activities undertaken abroad.

6. GRANTS

For each transferee, a **monthly fixed-rate grant** will be paid **depending on the geographical area of the host university, and a supplement based on both the ISEE presented by the student for enrolment in the academic year 2025-26 and the country of destination**, according to the table below:

GRANT AMOUNTS	Countries referred to List A	Rest of the world
Grant amount	350	700
Supplement for ISEE: 0 - 24,000	500	500
Supplement for ISEE: 24,001 - 40,000	350	350
Supplement for ISEE: 40,001 - 65,000	150	150

List A:

Albania, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Czech Republic, Cyprus, Croatia, Denmark, Estonia, Finland, Georgia, Germany, Greece, Ireland, Iceland, Kosovo, Latvia, Lithuania, Malta, North Macedonia, Montenegro, Norway, Netherlands, Poland, Portugal, United Kingdom, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Hungary.

The grant will be fully paid before the departure of the student. The Erasmus+ and International Mobility Office will be responsible for acquiring the ISEE submitted by students upon registration and for assigning each student the corresponding amount. The amounts will be indicated in the financial agreement that the student will need to sign. The contribution will be credited only to an IBAN associated with a bank account or prepaid card held by the student.

The grant referred to in this selection notice **is incompatible with any other mobility grants received by the University for the same period or part of the same period abroad.**

It is reiterated that this selection is conditional, as all activities and the related funding outlined in this notice are subject to the allocation of the specified funding by the Ministero dell'Università e della Ricerca.

Upon return, and no later than **November 30, 2026**, the student must upload the following documentation to the platform <https://mobility.unina.it>:

- Certification issued by the host institution regarding the duration of stay and the activities carried out, in line with what was outlined in the *Learning Agreement*;
- A brief report on the activities carried out abroad.

Students must simultaneously submit the documentation to the coordinator of their study course (coordinatore del corso di studio) to obtain recognition of the credits required by the learning agreement. It is the sole responsibility of the student to verify the actual recognition of the required credits with the relevant body.

For students enrolled in Specialization Schools and Doctoral Programs only, the documentation must be sent by the same deadline of **November 30, 2026** to Anna Perriccioli (anna.perriccioli@unina.it).

If the period spent abroad is shorter than expected, the Erasmus+ and International Mobility Office will inform the students concerned about the procedures and the amount to be reimbursed.

7. TRANSITORY PROVISIONS

The University of Naples Federico II is in no way responsible for any cancellation of mobility grants by foreign/hosting institutions.

In the event of cancellation, the interested parties are required to repay any scholarship already received in full.

8. HEAD OF PROCEDURE

The Head of the Erasmus+ and International Mobility Office of the University of Naples Federico II is responsible for any fulfilment inherent to this selection notice which is not the responsibility of other bodies as indicated in this notice.

9. DATA PROCESSING

Information on the processing of personal data pursuant to art. 13 of Regulation (EU) 679/2016 laying down rules on the processing of personal data and the code regarding the protection of personal data, Legislative Decree No. 196/2003 supplemented and amended by Legislative Decree No. 101/2018

By filling in, delivering and transmitting the forms required for participation in this selection notice, the student provides his personal data to the University of Naples Federico II and assumes the quality of 'interested party' to the processing of such data pursuant to art. 4, 1) of the EU Regulation.

PURPOSES AND MEANS OF PROCESSING: The personal data provided during the application for participation or acquired subsequently during the relationship with the University will be processed for institutional purposes, for administrative and accounting obligations related to the agreement. To this end, personal data such as name, surname, residence, personal data, tax code, contact details, address, email, data relating to the qualifications held or to the school career may be collected. Personal data will be processed by authorised personnel both electronically, through the computerized management of the data, and in paper mode, through the collection, storage, and use of documents in files, dossiers, and archives.

MANDATORY PROVISION OF DATA AND CONSEQUENCES OF ANY REFUSAL: the processing of personal data is mandatory for the purpose of assessing the requirements for participation in the call. Categories of data (judicial data and particular state of health) are provided on a voluntary basis to allow the University to carry out the procedure and/or the provision of the related services for participation. For these reasons, consent to the processing of data is not required. Any refusal will make it impossible for the University to fulfil these purposes and participation in the program.

UNIFICATION AND DISSEMINATION OF DATA: Personal data will be processed for the performance of institutional activities according to the principles of lawfulness, necessity, minimization, pseudonymization, relevance, and correctness, pursuant to Articles 4-5 of the GDPR and in accordance with European and national legislation and the University Regulations on the subject. The data may be disclosed to the following subjects: Erasmus+ National Agency - INDIRE; European Commission, Ministry of Education, University and Research; University; Host company; Affiliated banking institution and they will be kept for the time necessary to achieve the institutional purposes for which they are collected and processed.

RIGHTS OF THE INTERESTED PARTY: At any time, the student may exercise his rights pursuant to articles 15-22 and 77 of the EU Regulation, where the conditions are met. The contact details of the Data Controller and the Data Protection Officer and the complete information for the interested party are published on the University website: <http://www.unina.it/ateneo/statuto-e-normativa/privacy>

THE RECTOR
Matteo LORITO

Area Ricerca Internazionalizzazione e Terza Missione
Il Dirigente ad interim Dott. Alessandro Buttà
Unità organizzativa responsabile del procedimento:
Ufficio Erasmus + e Mobilità Internazionale
Responsabile del procedimento:
Il Capo dell'Ufficio Dott.ssa Marta Maciocia
Per chiarimenti: dott.ssa Anna Perriccioli
anna.perriccioli@unina.it